



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

**M V MUTHIAH GOVERNMENT ARTS
COLLEGE FOR WOMEN, DINDIGUL**

- Name of the Head of the institution **Dr.D.LAKSHMI**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **0451-2460120**
- Mobile no **9486227887**
- Registered e-mail **mvmwdindigul@gmail.com**
- Alternate e-mail **iqac@mvmwgacdgl.ac.in**
- Address **THADIKOMBU ROAD**
- City/Town **DINDIGUL**
- State/UT **Tamil Nadu**
- Pin Code **624001**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Rural**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Mother Teresa Women's University
,Kodaikanal,Dindigul 624 001,
Tamilnadu
- Name of the IQAC Coordinator Dr.K.M.Sumathi
- Phone No. 04512460120
- Alternate phone No. 04512460120
- Mobile 9894675959
- IQAC e-mail address iqac@mvmwgacdgl.ac.in
- Alternate Email address sumaangel@yahoo.com,
sumathimaya18@gmail.com

**3.Website address (Web link of the AQAR
(Previous Academic Year)**

http://mvmwgacdgl.ac.in/admin/file_manager/source/AQAR/AQAR-2019-20.pdf

**4.Whether Academic Calendar prepared
during the year?**

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/MVM%20CALENDER%202020%2021%20FINAL%2022%206%202022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.01	2014	08/12/2014	07/12/2019

6.Date of Establishment of IQAC

08/08/2007

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty- Dr. K.M.SUMATHI	Minor Research Project	Tamilnadu State Council for Higher Education	2021 - one year	100000

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Continuous awareness programmes on Information and Communication Technology for faculty and Students throughout the year for the purpose of teaching and learning to conduct and access Online classes (Lock Down Period)
- Fifty (50) Online Programmes were conducted on different headings like Disaster Management ,Webinar Series on Changing Dynamics of Business (Transition of Indian Rural Markets from Candle-light to Satellite Era), Activities and Benefits of Self Help Group, Environmental Science – Current trends in water treatment Technologies, Cyber Crime, Ecosystem: The Circle of Life (Swach Bharath),Constitutional Values, Historical Significance of the

Celebration of Days in collaboration with 13 departments of the college. IQAC organized two exclusive programmes (IPR and EBSB) for the faculty and the students ; Under the Central Govt. Scheme - Ek Bharat Shrestha Bharat - was introduced to the students and several online awareness programmes on language, culture, food, dress, costumes, traditions etc of Tamil Nadu were introduced to the students of Kashmir; Health and Hygienic online awareness program (Yoga, Health Fitness, Women Health Issues, Corona, Mental Well-being etc) was organized continuously for the students and the faculty during pandemic.

- To strengthen English Communication Skills of the students Mobile Learning was introduced by the Department of English in association with Lady Hawk English Academy, Coimbatore, Tamil Nadu

- MVM Journal of Research (peer reviewed journal) brings out the annual periodical publications of the faculty and students with ISSN, across India ; Research and Development (R&D) Cell promotes the faculty and students research potential and provides complete data and supporting document details to apply for research projects (major and minor).

- SWAYAM online awareness programme was conducted periodically for the faculty (ARPIT, Orientation, Short Term Courses, Refresher courses etc.) and students (credit and non-credit courses) to get registered on MOOCs on SWAYAM platform.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Ethical Codes for Students during Pandemic Period	The students were able to restrict themselves to safeguard and stay healthy
2. Intellectual Property Rights	The faculty were exposed to intellectual property rights to apply for patents
3.Protective Measures and Awareness (Sexual Harassment and Domestic Violence)	The programme strengthened the students' confidence level and to face the challenges boldly
4.Intercollegiate Quiz on Fundamentals of Statistics	The programme enabled 2481 students to test their knowledge on Statistics and enhance their understanding
5.A National Level Awareness Programme on Online Classes (SWAYAM, MOOC, NPTEL)	The participants were exposed to SWAYAM courses and its applications
6.A one- day Webinar on KankalPesum (???????????) (Eye Health Awareness Programme)	The programme gave awareness on how to retain a healthy eye
7.Research Methodology for Teachers	The programme enhanced the thesis and project writing skills
8.International Webinar on Social Issues and Causes	The programme highlighted the impact of dowry, bribery, politics, poverty, unemployment and other social issues and how to handle positively
9.Creating Awareness on Entrepreneurial Skills Among Students	The programme improved the entrepreneurial skills of the students
10.Intercollegiate Competitions on Essay Writing, Short Story Writing, Verse Writing and Elocution for UG students	The programme encouraged the creativity, skill, knowledge, potential and competitive spirit of the students
11.Attitude Matters	The programme highlighted to stay away from negativity and how to elevate ourselves

12. A three day state level online Seminar on "PLANNING, EXECUTING AND WRITING PG FINAL YEAR PROJECT : A STEP-BY-STEP GUIDE"	The programme helped the students to understand how to carry out their PG II Year project effectively.
13.Journeying with Texts : Impact	The participants were able to understand the importance of reading texts with pleasure and pleasant feel apart from their academic reading
14.Gender Equity	The programme gave awareness on gender discrimination and partial attitude of the society
15.Life Skills for Differently Abled	The programme gave awareness on how differently abled can compete with normal people
16.ICT Skills - IFHRMS	The non-teaching staff learnt updation and automation through IFHRMS
17.Learning through Online Resources	The students updated recent trends in learning through online
18.Yoga Awareness Programme	The participants realized how yoga helps to stay healthy during pandemic
19.A Glimpse on Handmade Home Products	The programme helped the students to strengthen their entrepreneurial skills
20. Values of Scribes	The programme enhanced the tendency to help the visually challenged students during examinations
21.Gender Sensitization	The programme stressed upon higher education for girls
22.An Awareness on Covid-19 Vaccination	The programme gave awareness on vaccination and its impact
23.Webinar on Soft skills	The programme augmented the quality of lifestyle and

	communication skills
24.Covid-19 Awareness	The programme gave awareness on Do's and Dont's during pandemic
25.An Awareness Programme on Women Trade and Economic Comfortability	The programme highlighted the importance of women entrepreneurial skills
26.Managing Stress during Pandemic	The programme focussed How to overcome Stress during Pandemic
27.Four Competitions for Students(Poetry, Short Story, Essay Writing and Drawing) Writing	The competitions opened avenues to bring out creativity and talentof the Students
28. Applying Bloom's Taxonomy in Teaching Learning	The programme helped to apply Bloom's Taxonomy in Teaching and Learning
29.Historial Significance of the Celebration of Days	The programme gave awareness on Celebration of of Historical Significant Days to the Students.
30. Professional Ethics	The programme highlighted Different Professions and Ethics to be followed
31.A Critique of Nayaks Art and Architecture	The programme helped the students to journey the period of Nayaks Art and Architecture
32.EBSB - Language Revitalization of lesser known Languages and Culture	The Resource Person from Kashmir lectured on Historical significance of Kashmir ,its Language , Food, Attire and Tourism Spots
33.Outcome-Based Assessment - Tools and Techniques	The programme enriched the Teachers with the knowledge on How to prepare Outcome based Syllabus
34.Diet for Healthy Living	The programme enhanced the students Dietary plan for healthy Living
35.Constitutional Values	The programme educated Students

	on Indian Constitutional Values
36.Disaster Management	The programme highlighted the issues related to Disaster and how to Manage.
37.Tools for Effective Communication	The programme technically helped to Strengthen English for effective Communication
38.Webinar Series on Changing Dynamics of Business (Transition of Indian Rural Markets from Candle-light to Satellite Era)	The programme provided different ways to enhance the Entrepreneurial Skills of the Students
39.Ethics of Communication	The programme groomed the students to learn the etiquette of the Communication
40.Activities and Benefits of Self Help Group	The programme informed the sources available for the Self Help Groups and how others can also avail it
41.Environmental Science - Current trends in water treatment Technologies	The programme highlighted the significance of Environmental Sciences
42.Ecosystem: The Circle of Life (Swach Bharath)	The programme defined Swach Bharath and one has work towards Clean India
43.Cyber Crime	The programme gave awareness on Crime and theft in e-banking and networking.
44.Importance of Blood Donation, AIDS Awareness	The programme motivated to donate blood and gave awareness on AIDS Awareness
45.PTA Online Meet	The programme associated and coordinated Parents and Teachers and discussed the contribution to be done in future a
46.Recent Trends in IT	The programme highlighted the opportunities existing in IT Field
47.Solar Energy Devices and	The programme expressed the

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52. CAS for Govt. Arts and Science College Librarians	The programme assisted the librarians of Government Arts and Science colleges to understand how to prepare required documents and supporting evidences for their Career Advancement Scheme (CAS)
53. Noolaga Vasipin Payana Anubavangal - Yennai Puratiya Puthagam	The programme helped to integrate Indian knowledge system of language and culture

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
The College Council	18/07/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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52. CAS for Govt. Arts and Science College Librarians	The programme assisted the librarians of Government Arts and Science colleges to understand how to prepare required documents and supporting evidences for their Career Advancement Scheme (CAS)
53. Noolaga Vasipin Payana Anubavangal - Yennai Puratiya Puthagam	The programme helped to integrate Indian knowledge system of language and culture
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
The College Council	18/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	30/03/2022

15. Multidisciplinary / interdisciplinary

This prestigious institution offers non-major elective courses for the second year UG students for the third and fourth semester. The following are the non-major courses offered by the departments.

TAMIL:

1. UTAN31 - Pani Vaippu Tamil
2. UTAN42 - Pani Vaippu Tamil

ENGLISH:

1. GENERAL APPLICATION SKILLS IN ENGLISH USAGE
2. UENN42 NON- MAJOR ELECTIVE- PRESENTATION SKILL

HISTORY:

1. TOURISM PRINCIPLES AND PRACTICES

2. HISTORY FOR COMPETITIVE EXAMINATIONS

ECONOMICS:

1. Gender and Economy (NME)

2. ECONOMICS FOR COMPETITIVE EXAMINATIONS (NME)

MATHS:

1. RESOURCE MANAGEMENT TECHNIQUES

2. MATHEMATICAL APTITUDE

COMMERCE:

1. UCON31 - Fundamentals of Insurance

2. UCON42 - Accounting Fundamentals with Tally (Practical

PHYSICS:

1.FUNDAMENTALS OF PHYSICS

2.ELECTRONICS IN DAILY LIFE

CHEMISTRY:

1.APPLIED CHEMISTRY - PAPER I

2.APPLIED CHEMISTRY - PAPER II

ZOOLOGY:

1.NON MAJOR ELECTIVE-I (THEORY) - SERICULTURE

2.NON MAJOR ELECTIVE II (THEORY) - APICULTURE

BOTANY

1.CHOICE I BIOFERTILIZERS - UBON31

2.FOOD PRESERVATION AND ADULTERATION - UBON31

3. CHOICE1: BIODIVERSITY CONSERVATION- UBON4

4. CHOICE2: FORESTRY - UBON42

GEOGRAPHY:

1.YOGA FOR HUMAN EXCELLENCE

2.PRICIPLES OF REMOTE SENSING AND GIS

COMPUTER SCIENCE:

1.FUNDAMENTALS OF COMPUTER

2.PRINCIPLES OF INFORMATION TECHNOLOGY

BBA:

1.UBAN31 - OFFICE MANAGEMENT (ONM)

2.UBAN42 - ESSENTIALS OF MANAGEMENT (ONM)

These papers ensure the quality of higher education meaningfully, not only learning the subject but also it helps the students to complete the courses offered by other departments, which elevates multidisciplinary / interdisciplinary learning capabilities of the students. This enables them to compete on par with globalized education.

16.Academic bank of credits (ABC):

National Academic Depository (NAD) was implemented for the academic year 2017-2018 for the UG, PG and MPhil Students of the College. All the students enrolled themselves and completed the registration process. For the academic year 2018-2019, the first year UG students enrolled and completed their registration process.

17.Skill development:

The institution organized several skill development programmes to enhance the skills of students and faculty (teaching and non-teaching) on different aspects. The following are the topics conducted which enlightened the beneficiaries during pandemic.

Creating awareness on entrepreneurial skills among students - 5/5/2021

Intercollegiate competitions on Essay Writing, Short Story Writing, Verse Writing and Elocution for UG students - 5/5/2021 - 13/5/2021

A Three Day State level Online Seminar on ' Planning, Executive and Writing PG final year project : A step by step guide' - 6/5/2021 to 8/5/2021

Life skills for Differently Abled - 7/5/2021

ICT skills - IFHRMS for Non-teaching Staff - 7/5/2021

Learning through Online Resources - 8/5/2021

A Glimpse on Handmade Homeproducts - 10/5/2021

Webinar on Soft Skills - 11/5/2021

An Awareness Programme on Women Trade and Economic Comfortability - 12/5/2022

Intra-college Competitions - 12/5/2021

Outcome Based Assessment : Tools and Techniques - 17/5/2021

Tools for Effective Communication - 18/5/2021

Webinar series on Changing Dynamics of Business - 18/5/2021

Recent Trends in IT - 23/5/2022

Along with the day-to-day regular classes, the students are well informed regarding the competitive examination, soft skills, hard skills, stress management, how to face adverse situations etc. The students are entertained to interact with the faculty on these topics and made them to feel ease.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college curriculum ensures the Indian knowledge system as a part of its regular teaching and experiential learning methodology. For example, The Department of English has a course on ' Indian Writing in English', while The Department of History has courses on 'History of India upto 1206 AD, History of Tamilnadu upto 1336 AD, Modern Governments, Aspects of Political Theory, History of India - 1206-1707 AD, Socio-cultural History of Tamilnadu 1336-1801 AD, Modern Governments -II, History of India 1707-1947, History of Tamilnadu 1800-1947 and History of Indian Women upto AD 1985'.

The Institute disseminates appropriate integration of Indian Knowledge system conducting various programmes using online. This happy learning facilitated the better understanding of language and culture between Tamilnadu and Jammu and Kashmir through the programme Ek Bharath Shrista Bharath. Besides it also evoked the interest of the students to acquire needed skills.

The following webinars enhanced students learning knowledge on Indian Language and Culture.

S.No	Title	
1	Noolaga Vasipin Payana Anubavangal - Yennai Puratiya Puthagam	
2	A National Level Awareness Programme on Online Classes (SWAYAM, MOOC)	
3	Intercollegiate Competitions on Essay Writing, Short Story Writing, Writing and Elocution for UG students	
4	Gender Equity	
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11	Tools for Effective Communication	
12	Ethics of Communication	
13	Values of Scribes	
14	Gender Sensitization	
15	Professional Ethics	
16	Constitutional Values	
17	Ecosystem: The Circle of Life (Swach Bharath)	

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution offers OBE programmes which strengthens students' calibre, promotes potential and ensures employability.

- The courses provide clear criteria for what is expected for the betterment of the students. The syllabus constitutes the core idea of promoting the status of subject learning and enhances the learning subject skills.
- The teaching methodology applied is very thought provoking, comprehensvie, applicable and adapts to learner needs, when it is challenging. It shapes and moulds the students to be flexible and it helps to accomodate themselves easily even in a very hard situtaion.
- Mentor-Mentee system is systematically and sincerely followed to help and assist the learners to face the psychological and physicological challenges. Slow learners are given due care in order to enhance their learning capbilities. Advanced learners are trained to appear for the competitive examinations like UPSC, TNPSC, IBPS, SSC, RRB, NET etc.
- The students are given sufficient time for Internal examinations, submission of assignemnts, presentation of seminars, completion of projects and internships which helps them to carry out their academic exercises systematically with full understanding.

20.Distance education/online education:

The Institute provided online education during Pandemic through Zoom, Google Meet, Jitsi, YouTube and conducted 53 online webinars for the betterment of the students. The primary and secondary sources of the text were shared to the students through WhatsApp, YouTube, Google Drive etc., for the preparation of examinations.

Webinars like Protective Measures and Awareness (Sexual Harassment and Domestic Violence), Creating Awareness on Entrepreneurial Skills Among Students, A three day state level online Seminar on "Planning Executing and Writing PG Final Year Project: A Step-by-Step Guide", Life Skills for the Differently Abled, Yoga Awareness, A Glimpse of Handmade Home Products, Diet for Healthy Living, An Awareness on Covid-19 Vaccination, Constitutional Values, Disaster Management, Activities and Benefits of Self Help Group, Ecosystem: The Circle of Life (Swach Bharath), Cyber Crime, Importance of Blood Donation & AIDS Awareness, Solar Energy Devices and Applications, E-Value Chain - A Bridge between the Consumers and Marketers, Election: The Citizen Outlook, Environmental Science - Current Trends in water Treatment and Technologies, Webinar Series on Changing Dynamics of Business (Transition of Indian Rural Markets from Candle-light to Satellite Era), Managing Stress during Pandemic, EBSB - Language Revitalization of Lesser Known Languages and Culture, Learning through Online Resources, Attitude Matters, Ethical Codes for Students during Pandemic Period, Intercollegiate Quiz on Fundamentals of Statistics and A National Level Awareness Programme on Online Classes (SWAYAM, MOOC's, NPTEL) promoted teaching - learning quality education. All the departments conducted online quiz competitions and intra-collegiate competition while English organized inter-collegiate competitions.

Apart from cultural, awareness, entertainment, infotainment programmes, the college also conducted internal and external examination, seminars, submission of assignments through online mode.

Extended Profile

1. Programme

1.1 769

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1203

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1364

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

1006

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

157

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

137

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 769

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1203

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1364

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1006

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 157

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	137
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	75
Total number of Classrooms and Seminar halls	
4.2	25.70
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	264
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum designed by Mother Teresa Women's University, Kodaikanal.

-The academic session of the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum.

-Every individual faculty is provided the timetable by the Heads of the Departments.

- A comprehensive teaching plan which includes innovative Teaching Methodology, Research, Extension, Research Paper Publications, Research Projects, SWAYAM Courses, AV Infotainment are in the process of Teaching-Learning .

-Besides Mentor-Mentee, Lesson Plan, Health and Hygienic,

several awareness Program are conducted repeatedly on Cyber Crime, Health Fitness, Mental well-being, National and International Days, Historical Important days .

-Bridge Course is conducted every year for the First Year UG Students.

-ICT tool is used for effective teaching .

- The Departments organize study tours, excursions, field projects and industrial visits for students to get exposed for practical knowledge and to enhance entrepreneurial Skills.

-The Central Library and the Department Libraries function at full swing and does yeoman service for the students.

-Remedial coaching for slow learners ; Competitive Coaching Classes for Advanced Learners.

- Soft Skill Centre enhances Career Guidance in providing training on Interview Skills and LSRW Skills for the Students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IOAC/AQAR%202021-2022/1.1.1%20Effective%20Curriculum%20Delivery.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including the conduct of the examination strictly. Centralized CIA is followed according to the schedule prescribed in the college calendar. Apart from CIA, the calendar also provides Vision, Mission, Objectives, College Administration and Department Mail IDs, History of the College, Faculty details, Courses available, Fee Structure, College Reopening Day, National and International Celebration Days, 90 working days details, Scholarship details, Mentor-Mentee system, Library Rules and Regulations, Club Activities, College Union, College Magazine, NSS, Physical Education, Hostel, Canteen and Cooperative Stores, Time Table, OSA, PTA, Model of Personal Memoranda and No Dues Certificate.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/1.1.2%20College%20Academic%20Calender.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1- certificate program**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**895**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability as a part of the Curricula. The course like Penniyam (Gender), Business English Communication (Professional Ethics), Subaltern Studies (Gender and Discrimination), Post Colonial Literature (Sustainability), Writing for Media (Professional Ethics), Human Rights (Human Values), Torusim Principles and Practices (Professional Ethics), Yoga and Meditation (Human Values), Gender and Economy (Gender), Entrepreneurship Development (Professional Ethics), Astronomy (Professional Ethics), Business Ethics (Professional Ethics), Home Appliances, Biomedical Instrumentation, Environmental Chemistry and Green Chemistry, Sericulture, Apiculture, Vermiculture, Biofertilizer, Mushroom Technology, Biogeography,

Environmental Geography, Human Geography have these crosscutting issues in their curricula. Two mandatory courses namely Value Education and Environmental Studies are applicable for all the undergraduate Courses.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

533

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/1.4.2%20Feedback%20of%20%20Stakeholders.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/1.4.2%20Feedback%20of%20%20Stakeholders.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1195

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

825

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow Learners

- Slow Learners are taken special care by conducting tests repeatedly
- Focussed coaching on significant topics prior to the Internal and External Examination.
- English LSRW Skills are strengthened with the help English Language Laboratory
- Mental Well Being awareness Programs are conducted to enhance positive thinking
- Highly encouraged and motivated to participate in Extra Curricular activities and Cultural.
- Properly trained to participate in Competitions.

For the Slow Learners such as Remedial teaching, Frequently varying instructional techniques in the classroom, Providing peer tutoring by highly abled Classmates, Encouraging them to

articulate orally in the class and providing more chances for classroom participation, Mentoring by Faculty Mentors, Additional learning opportunities through online sources like Youtube, WhatsApp, Orientation Programme etc.,

Advanced Learners

Advanced Learners are encouraged to attend Competitive Exams Classes , Civil Services Examinations, to publish Research Articles, apply for Projects.

Also arrangements are made to take Online Courses, attend Conferences, Seminars and Webinars, apply Online quizzes, appear Professional and Proficiency Examinations, avail Scholarships , appear UPSC, TNPSC and other Competitive Examination, appear Professional and Proficiency Examinations and Internships.

Extra reading materials are given to them.

Opportunities are given to them to organize intra-departmental invited talk programmes.

File Description	Documents
Paste link for additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/2.2.1%20Slow%20learners%20and%20Advanced%20Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3235	157

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active, responsible participatory learning aiming on par with outstanding Institutions of India.

1. Experiential Learning practices

Add On, Students Project, SWAYAM -MOOC's Courses, Industrial Visit, Blended Mode Learning: Mobile Learning, Chalk and Talk, CAL, AV Learning Interactive, Group Discussion

Hands on training, Value Added Courses,

2. Participatory Learning

Students participate in seminar, group discussion, quizzes, tableau, projects, enactment of popular plays and the skill based add on courses. Students are encouraged to participate in activities where they can use their creativity, uniqueness, specialized technical or management skills in the Department Programmes, College Competitions, Intra-collegiate and Intercollegiate Competitions.

Regular Quizzes are organized for student participation. Presentation and publishing of papers in conferences and journals give them exposure to learn and imbibe Research Methodology as well as Writing Skills.

3. Problem-solving methods

Departments encourage students to acquire and develop problem-solving skills. Institution organizes expert lectures on various topics.

Assignments based on problems; Mini Project development; Regular Quizzes; Case studies Discussion; Class presentations & Debates enhance problem solving skills of the students

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/2.3.1%20Experiential%20learning%2C%20Participative%20learning%2C%20problem%20solving%20methodologies.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

General ICT tools such as Desktops , Laptops , Mobile Phones, Projector, Digital Cameras, Printer, PhotoCopier, PenDrive, ,OTG,Tablets,,I-Pads, Scanners, Microphones, , Webcams, are applied in current educational Teaching-Learning process. This mode of Education enhances, supports and optimises the delivery of information even to the remote inhabited student. The ICT Learning and Teaching is routine,transparent , easy access and availability for the task at hand. The free Laptops, SIM cards , Wi-fi connectivity offered by the Government of Tamilnadu motivated the students and the Teachers to make use of forOnline Education, social networking andblended learning. TheGoogle or Zoom or Gitsy Classroom played a major roleeffectively to deliver lecture andshare Secondary Sources, alsoenhanced learning experience during pandemic very meaningful.

Teachers prepared You-tube content, conductedLive Stream , dided-Mails, sentmessages through Wtsappto communicate and reach mass students. Also provided materials and syllabus , made announcements, conductedtests , uploaded assignments, madepresentations, addressed queries and mentor-mentee interacted. Thje Semester Exams were conducted through Online mode and ICT helped in many ways for smooth conduct of Examinations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

116

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

157

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1154

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment

The institution follows very transparent and flexible in the conduct of CIA (Continuous Internal Assessment). The common time table of CIA is made available in the college academic calendar. Periodically, the CIA is conducted as per the scheduled time table.

For every semester (UG and PG) the internal assessment tests are conducted for 25 marks. The scheme of allocation of 25 marks is as follows:

15 marks for written tests, 5 marks for submission of assignments / presentation of seminars and 5 marks for attendance. Out of three written tests, the best two average will be considered for the consolidation of total internal marks

of 15.

The students are informed in advance the test portions, question paper pattern and time. The concerned subject teacher will revise the topics the previous day of the CIA.

Apart from periodical three conduct of CIA, repeated class tests are conducted for the slow learners on particular topic.

Immediately after the completion of the test, the submitted papers are corrected and distributed to the students within a week for moderation, if any.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IOAC/AQAR%202021-2022/2.5.1%20Mechanism%20of%20Internal%20Assessment_compressed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The committee is constituted under the headship of the Principal to deal with the grievances of internal examination. The Heads of the Departments are the members of the committee.

The students who have grievance, will submit their Internal Examination Grievance Proforma to the tutor concerned. The Proforma will be forwarded to the respective Head of the Department. The doubts and queries are clarified at the earliest and action will be taken within a day. The departments maintain a copy of Internal Examination Grievance Proforma.

The Internal Examination Grievance Proforma is made available in the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/2.5.2-compressed.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and course outcomes for all programmes offered by the institution are stated and displayed on the college website (www.mvmwgacdgl.ac.in).

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

? Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

? The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Council meeting

? The students are also made aware of the same through mentors and course teachers

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/2.6.1%20PO%2C%20CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation process of PO, PSO and CO. For post-graduate courses (i) Seminar presentation (ii) Short quizzes or objective questions (iii) Home assignments/tutorials Extension Work (iv) Project work if provided in syllabus e.g.-M.A.-English, MA Tamil, MA Economics, MSc Mathematics, MSc Geography, MSc Physics, MSc Zoology, MSc Chemistry etc.

For under-graduate courses (i) Three CIA per semester, as prescribed in the programme (ii) Blended Mode Teaching Learning (iii) Quizzes or objective questions, if needed. (iv) CIA (v) Model examination (vi) Field/Project work for environment studies.

Marks of CIA tests, assignments and attendance are recorded in the register. The marks of internal exams are forwarded through examination section to the university.

The feedback system of different stakeholders (students, teachers and alumni) which is in place in the college helps to measure and reckon the attainment of the programme outcomes. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability, that help the college to measure its learning outcomes.

The college has utilized SSS (NAAC) to seek feedback for measuring the attainment level of course, and programme outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

997

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://mvmwgacdgl.ac.in/admin/file_manager/source/IOAC/AQAR%202021-2022/2.6.3%20Pass%20Percentage%20in%20Annual%20Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IOAC/AQAR%202021-2022/2.7.1%20SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

24

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://tnsche.tn.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College Clubs and Cells function effectively enriching students knowledge on social activities.

1. Legal literacy Club
2. Anti-ragging Cell
3. Counselling Cell
4. Eco Club
5. Leo Club
6. Rotaract Club

7. Red Cross and Red Ribbon Club

8. Career and Guidance Cell

9. Thatha Patti Club

10. Jai Sakthi Abiyan

11. Competitions and Youth Welfare

-The English Language Laboratory of the Department of English does a yeoman service for the Part-II English Girls in enriching English Language Communication Skills especially Listening ,Speaking, Reading and Writing Skills.

-The College Magazine encourages the students in bringing out their Creativity, Innovation, Poem, Short Story, Drawing and other Skills of the Students.

-The Intra Collegiate competitions conducted for the students , identify and motivate the students skills in Dancing, Singing, Speaking, Drawing, Cooking, Best out of Waste and skill based competitions.

-IQAC Plan of Action for the 2020-2021 was prepared based on transfer of Knowledge for Students.52 Online programmes were organised.

-SWAYAM organised several awareness programs for the students to study Online Courses.

- Cyber Crime awareness programme was an eye opener session for the students to be cautious in the Social media and in Bank transactions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.mvmwgacdgl.ac.in/admin/file_manager/source/IOAC/AQAR%202021-2022/3.2.1%20Initiatives%20for%20creation%20and%20transfer%20of%20knowledge.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	https://www.mvmwgacdgl.ac.in/#
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**43**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****26**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

M.V.Muthiah Govt Arts College for Women has been in the forefront in sensitising its students pertaining to social issues through its curriculum and Extension Activities during pandemic and lock down period.

The Institution organised several Extension Activities (Online) and Awareness Program on Organ donation, Covid-19, Eye and its related health issues, AIDS, Swach Bharat, Commemoration of National Leaders, National Day, International Day, Yoga Day, Gender Equity and Gender Sensitisation.

The involvement of NSS, YRC, Red Cross and Red Ribbon Club in the conduct of these Online Programs played a pivotal role in bringing out best for the betterment of the students.

The institution served as a Corona Center during Lock down period.

Under Ek Bharat Shreshta Bharat (EBSB), several programmes were organized by the students on culture, climate, food, attire and customs to know each other. The students prepared short vidoes on Corona Awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

39

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

63

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequacy of Infrastructure and Physical Facilities in the College:

Classrooms : The college has 70 classrooms and 5 seminar halls -The Kamaraj Arangam and open multipurpose auditorium, LCD Hall, Smart Classrooms. The institution provides ventilated and bright classrooms with sufficient fans and plug points for labtops and computer access for academic purposes.

Laboratories : (12 in numbers) : The college has Physics Lab, Chemistry Lab, Zoology Lab, Botany Lab, Geography Lab, Computer Lab, Soft Skills Centre, CLP Lab, Language Lab and Maths Lab. The full fledged laboratories are in the optimal usage of science students and language laboratory for both science and arts students.

Computing Equipment : 264 computers available in the college are in the use of students and faculty for academic purposes. The college has 8 halls with LCD facility. The computers are used by the students and faculty members to complete their academic and research tasks.

The seminar halls are used for conducting national / international seminars, conferences, workshops and training programmes along with Viva Voce Examinations of MA, MPhil and Ph.D.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/4.1.1%20Infrastructure%20and%20Physical%20Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium.

Cultural Activities

The college has one multipurpose auditorium, one Kamaraj Arangam and one open stage for conducting active cultural activities. For the conduct of passive cultural activities like oratorial, poster making, drawing, painting and rangoli, the college has one LCD hall in the first floor.

Sports/Games

The college has Shuttle cock court, Kho Kho ground, basketball court, hand ball court, tennykoit court and athletic track (200m, 400m, 800m, relays).

The college provides space for the students to play Carrom, Chess, Chinese Checker, skipping rope etc.

Gym

The institute encourages and motivates the students and the faculty members to make use of the well-developed Gym to stay fit and to lead a healthy lifestyle (due to covid, the gym is closed)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

450

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is an important and essential component of any modern library. Library automation is the process wherein a)

a computerized database of books is created b) a computerized database of library patrons is created and c) circulation transactions are automated, with the help of integrated library automation software.

During 2020-2021, the central library of M V Muthiah Govt. Arts College for Women, Dindigul has initiated the process of creating a database of library books. The process was outsourced. Three former students of our college (Dept. of Computer Science) were selected. The responsibility of entering required data about 8000 books in the MS Excel program was given to each of them. The job work is completed. Now, we have a database of 24,000 books in MS Excel format, out of about 27,000 books we have in the central library. Thus, we have almost completed the first step of our library automation process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.559

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Due to pandemic, the updates of IT facilities including Wi-Fi stands still.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

264

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

26.35

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories

The consumable and non-consumable items are purchased by the individual departments after getting comparative statements of quotations. The items purchased are entered itemwise and are routinely checked. At the end of the academic year, unserviceable items are condemned. Lab maintenance record is maintained and

supervised.

Classroom

The grants received by the college from State Government are utilized for construction and renovation of all the infrastructure of the college with the state public works departments (PWD) & college building committee.

Library

Books are purchased for both central library and departmental libraries. After accessioning, the books are transferred to departments. Open access system is in vogue. Register system is followed. The patrons have to return the books at the end of the year. The stock verification is done every year.

Computers: Computers are periodically checked. The students are instructed to handle the computers with care. Necessary instructions are given to the students to avoid using Pendrives. Anti-Virus Softwares are installed in required systems. The students are free to use the computers available in the Computer Labs, Library and CLP rooms for their academic purposes.

Sports: Sports equipments and materials are monitored regularly and required replacements / repairs are done periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5661

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

76

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/5.1.3%20Capacity%20building%20and%20skill%20enhancement%20initiatives%2028%207%202022.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

231

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a systematic set up of conducting Union Elections through Electronic mode. The Union Election Date,

Nomination Date, Withdrawal date will be announced in advance and campaign would be done in an open stage before the students. Democracy is followed strictly.

Students College Union

- President - S. Soundarya
- Vice-President - C. Rahim Nisha
- Joint Secretary - L.Deepika
- Treasurer - E. Abinaya
- Fine Arts Secretary - A. Dhavudh Saramma
- Magazine Secretary - P. Kiruthika
- Co-op Store Secretary - S.V.Kamala Yazhini
- Sports Secretary -K.Kaleeswari
- PG Representative - S. Madhumitha

Responsibilities in Various forums

Responsibilities are given to students in department association meetings and conferences and seminars organized by the departments(eg. registration committee, reception committee, choir group, compering work, food distribution committee, certificate writing committee, stage organizing committee etc.)

Membership in College Committees

- IQAC
- Discipline Committee
- Eco Club
- Leo Club
- Rotaract Club
- Red Ribbon Club
- Youth Red Cross

Class representatives of all majors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**14**

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has a previlged Alumni network , which is Registered and Audited every year

This Alumni Association functions effectively and its financial contribuion to the college supportsthe Instituional Development in many aspects.

The Final year students of UG and PG contribute Rs300 and this subscription amount will be meted out for the progress of the Institution.

The faculty members contribute Rs.1500/- every year towards the OSA.

The convocation expenses of Rs.3.44 lakhs, RO plant maintenance expenses Rs.8820/-, RO plant operator salary Rs.4500/-, Web designing and development expenses Rs.Rs.46,449/- and Grandfather / grandmother celebration expenses Rs.2779/- are meted out from the Alumni Fund (OSA).

Other Support Services of OSA

The OSA members give constructive suggestions in the OSA meetings for the development of the institution. Example :

Suggestion to start new programmes, create a corpus fund, improve the infrastructural facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

To provide sustained education for Women of Economically and Socially weaker sections of the Society.

Mission:

Educate, Enrich, Enlighten and Empower for the Emancipation of women.

The institution aims to provide quality Higher Education for the Girls in and around Dindigul Town. The students of this college come from nearby villages whose Parents' main Professions are Farming, Rearing, Mill Employees, Daily Wages Employees, Weavers , Flower Vendors , Vegetable Vendors and Women of Self Help Groups.

Since many are First Generation Learners, the institution provides scope for Higher Education, creates Placement Opportunities and helps to avail Scholarships to promote education. Proper tutor system is maintained in the follow up of

the CIA, Seminar, Assignments and Attendance. Pregnant girls and baby feeding girls avail mother care-room.

Being a Government College , the Directorate of Collegiate Education, Chennai ,Tamil Nadu instructs and implements the common working procedures and norms to be followed.

The College Council is the governing body headed by the Principal formulates , designs,and executes the Short Term,Long Term action plan of the Academics and Administration of the College. The Heads of the Departments (Members of the College Council) executes the Minutes of the Meeting.

File Description	Documents
Paste link for additional information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/6.1.1%20Reflection%20of%20college%20vision%20and%20mission%2025%207%202022.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Various committees are formed to ensure the active participation of the faculty members in the college administration. The faculty members give their valuable suggestions to enhance the institutional practices - both in academic and co-curricular spheres.

Academic Council, consisting of all the HODs, review the smooth running of the administrative activities of the college.

IQAC monitors the quality of services being provided by the institution to its stakeholders.

Research and Development Cell extends help to apply projects from ICSSR,UGC, TANSCHER etc.

Career Guidance and Placement Cell play a very important and key

role in getting students their dream placement through on campus drives and guiding the students for their successful Career Placement.

Old Students Association functions to strengthen the relationship between the institute and outgone Students.

Greivance Cell provides a platform for the studens to submit their grievances and get them redressed.

Discipline Committee Keeps an eye on every possible activity in college to maintain proper discipline in the college.

Culturals:The Principal and the Incharge Faculty demarcates the responsibilities assigned and maintain a track of functioning and progress of various activities.

College Students' Union : The students assume several posts and repreent the students community.

File Description	Documents
Paste link for additional information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/6.1.2%20SD%2025.07.2022%20Visibility%20of%20Effeti ve%20Readership%2026%207%202022.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plans

- Developing Multidisciplinary innovation ecosystem, leading to incubation at institute, projectbased learning for students.
- Publishing paper in reputed journals by faculty members and encourage students to do thesame
- Submission of Research Proposals
- Participation in Conferences
- Sign MoU with industry for training, interaction, inviting experts for interactive sessions.
- Organize Workshops/Training for Faculty/ Organizing Conferences
- Introduce Certificate/Value Added Courses
- Guest Lectures and Association Activities of respective departments

Deployment

The plans articulated by the Principal and the Council are communicated to the target groups like faculty, students, staff and other stakeholders through meetings, mails and other forms of communication. The Council Minutes Book and the College Calendar serve as guideline at the institutional level to undertake these activities.

The Yields

- Number of papers published in reputed Journals have increased manifold
- PTA and OSA meetings were conducted
- Number of faculty members pursuing doctoral program, in the institute have increased
- Number of conferences / seminars conducted has increased tremendously (52 online programmes during the Pandemic period)
- Signed MoUs with industries / institutions
- All the departments conducted association meeting

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative set up appointment and service rules, procedures, etc.

The Organogram of the institution is administered by the Directorate of Collegiate Education, Chennai, Tamilnadu.

The Policies ,Guidelines and Procedures of Higher Education are formulated and instucted to the Principal of the College and executed at the grass root level. The overall planning and development of the institution is done by the Academic Council

headed by the Principal. The day-to-day administrative affairs of the College are managed by the Bursar and the Office Superintendent assisted by Clerks in the office.

The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities. The Academic Council constitutes as per the instruction of the Higher Education Department of the State Government, UGC, MHRD and affiliated University guidelines. The programmes, courses and activities are periodically evaluated by the College and follow up is made in the form of feedback.

There are Committees, Cells and Clubs focussing on specific tasks and roles in the College. The IQAC Co-ordinator proposes Action plan every year for individual Departments and monitors the progress of the work done by the Departments.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/6.2.2%20MVM%20College%20%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff M.V.Muthiah Govt Arts College for Women, Dindigul has effective welfare measures in place for its teaching and non-teaching staff.

Welfare schemes for teaching Staff

- Contributory pension scheme
- GPF
- On Duty Provision for Academic and research activities
- On Duty to attend Refresher and Orientation Courses
- On Duty for PhD Programme
- Permission to pursue part-time Ph.D
- Maternity leave
- Medical leave
- Health insurance
- Earn leave
- Restricted Holidays
- Visually challenged readers Allowance
- Festival Advance
- Wi-Fi Facility
- Co-operative Society Loan
- Physically and Visually Challenged Special Allowance

Welfare schemes for non-teaching Staff

- Contributory pension scheme
- GPF
- Maternity leave
- Medical leave
- Health insurance
- Earn leave
- Restricted Holidays
- Training Programmes
- Pongal Bonus
- Festival Advance
- Festival Bonus for temporary Full time staff
- Wi-Fi facility
- Co-operative Society Loan

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

24

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff

a) The performance of each faculty member is assessed according

to the Annual SelfAssessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

d) The faculty members are informed well in advance of their due promotion.

e) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Dean, Secretary, IQAC and the Director

f) Faculty members whose promotions are due are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-Teaching Staff

All non-teaching staff are assessed through annual confidential reports and annual performance appraisal.

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability and Relations/Co-operation with superiors, subordinates, colleagues, students and public.

File Description	Documents
Paste link for additional information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IOAC/AQAR%202021-2022/6.3.5_compressed.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit

The principal forms various committees every year to conduct internal audit of all the departments including office. The internal checking committee physically verifies the stock of individual departments and submits the chekcing reports on the same.

External Audit

a) DC Audit : Officials from DC office, Chennai along with the bursar / superintendent of arts and science colleges visit the institution once in three years and conducts external audit.

b) AG Audit : This is being conducted by AG office once in five years.

Both these auditscover all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, endowments, interest earned and returns on savings ;(b) all payments to staff, vendors, contractors, students and other service providers.

Mechanism for Settling audit objections

1. The audit team seeks the clarifications / required docuemnts from the department / faculty who has audit objection. If the audit team is satisfied with the information / documents, the objection is dropped immediately.

2.If the department / individual is not able to clarify the issues with required documents, then specific time period will be given for settling the audit objection with remarks.

.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds

? The student fee is the major source of income for the institute.

? Funds are received from TN Government, UGC, RUSA etc.

? Various government agencies sponsor events like seminars and workshops.

? Alumni contribute to the institute by raising funds to purchase items like RO plant, plastic chairs etc.

? Sponsorships are sought from individuals /corporate for cultural events and fests.

Optimal utilization of resources

?The faculty, who exhibit initiative and receive substantial grants for R&D works or for strengthening the infrastructure in the institute would be encouraged.

? OD facility is sanctioned to faculty to present research papers at or to attend National or International Conferences.

? Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians

? The optimal utilization is ensured through encouraging innovative teaching-learning practices.

? The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular/extra-curricular activities, parent teacher meetings.

? The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.

? Library functions beyond the college hours for the benefit of students, faculty, and alumni.

? Regular Audits ensures the proper utilization of funds.

File Description	Documents
Paste link for additional information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/6.4.3%20Mobilisation%20of%20Funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes .

M.V.Muthiah Govt Arts College for Women , Dindigul attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal

Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. The IQAC was constituted in 2007. Since then, it has been performing the following tasks on a regular basis: 1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students. 2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff. 3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students Feed Back Form, Staff Feed Back Form, Students Satisfactory Survey,..... are conducted periodically. Suggestions made there are viewed seriously and proper actions are taken by the IQAC. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

File Description	Documents
Paste link for additional information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/6.5.1%20Action%20Plan%202020-2021%20Report.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

Attendance and conduct of classes are monitored by the HODs and tutors of various classes.

The Discipline Committee members make random visits to ensure smooth functioning of classes.

Feedback from students is taken individually by teachers for their respective courses through IQAC.

Students are free to approach the Tutors, the Heads of the Departments of the Institute for feedback and suggestions.

Feedback is properly analyzed and shared with the HODs and individual faculty members.

The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations.

The major initiatives taken include the following: • Automation of Admission Processes - Provision for Admission and online fee payment • Automation of Examination Processes • Green initiatives in Campus - tree plantation, Botanical Garden • Electronic Voting based Union election is usually conducted for the students ;MoUs with prestigious Institutes, Colleges, Non-Govt. agencies ; Application for NIRF, and AISHE ;Conduct of AAA Internal and External Audit, Periodical PTA Audit, OSA Audit, Green Audit, Energy Audit, Cooperative Stores Audit regularly review the progress and make necessary recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/6.5.3%20Quality%20Assurance%20initiatives.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution provides a comprehensive range of security amenities for girls within the premises through a dedicated team of Disciplined Committee.

CCTV Camera 24 hour surveillance is maintained in the college to keep a check the movement and activities of the students.

MVM Girls Hostel : Women are placed as Deputy Warden and Matron. A Senior Teaching faculty serves as Deputy Warden. Matron remains 24x7hrs. Female sweepers and cooks are there.

Health facilities: College provides Health Fitness Centre (GYM, closed due to covid) within the College premises. Play Grounds such as Kho-Kho, Tennikoit, Shuttle, Volley Ball and Tennis are at the use of for the students 24x7.

Medical facility in campus: In case of Emergency, the affected student is taken to nearby Primary Health Centre at Thadicombu for treatment. Fire extinguishers are placed at different blocks.

Discipline in campus : The Discipline Committee ensures zero tolerance against eve teasing/ragging.

Parent Teacher Meeting : Parent-Teacher Meetings are organized

regularly to bring the students -parents and teachers together.

Mentor-Mentee : Each Mentor looks after the matters of a group of 25-30 students. If any problem is sensed, students are being counselled as per their requirements in groups or individual.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/7.1.1%20Promotion%20of%20gender%20equity%2029%207%202022.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Management of degradable and non-degradable waste

Solid waste management, Liquid waste management ,Biomedical waste management, E-waste management, Waste recycling system, Hazardous chemicals and radioactive waste management

The following wastes are being disposed without harming the atmosphere and affecting the health of Students, Teachers and Other Admin Faculty.

Solid Waste Management :College has a pit where the solid wastes materials are disposed. It is allowed to degrade on its own .

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the State Government.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- As per the instruction of the State Govt ,the e-wastes of the college are handed over to Muncipal Corporation, Dindiugl, Tamilnadu.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The e-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institution believes in equality of all cultures and traditions as it is evident from the fact that students belonging to different castes, religions, regions are studying without any discrimination. Though the**

institution has diverse socio-cultural background and different socio-cultural, socio-economic and rural background, the institution does not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities.

- With great fervour, the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated.
- Various clubs of the institution organize programmes related to social issues in order to promote Integrity and solidarity.
- Local and regional festivals of all the religions are celebrated with equal vigour and enthusiasm.
- Students of various Departments undertake Projects on Women Studies, Working Women, Local tribes, Women in informal sector, Tourism and such other relevant topics.
- Students of all religions, languages and socio-economic backgrounds are treated equally without any discrimination in all the academic and co-curricular activities of the institution.
- A webinar on 'EBSB - Language Revitalization of lesser known Languages and Culture' was conducted on 15/5/2021 to highlight the uniqueness of two states - Tamil Nadu and Kashmir with reference to language, food, culture, traditions, customs, attires, healthy practices, climate etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college provides an effective, supportive, safe, access and affordable learning environment to equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life.

These elements are inculcated in the value system of the college curriculum. The students are inspired by participating in various programmes on culture, traditions, values, duties, and

responsibilities by listening invited talks of prominent people.

The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should adhere to the conduct rules.

The Curriculum is based on reflecting the core values and constitutional obligations: values, rights, duties, and responsibilities of citizens.

Major Initiatives :Webinar on 'Ethical Codes for Students during Pandemic Period' was conducted on 26/4/2021;International webinar on Social Issues and Causes on 5/5/2021 ;Webinar on 'Professional Ethics' on 15/5/2021 for the faculty members ;Webinar on 'Constitutional Values' on 18/5/2021 ; Webinar on ' Election : The citizens Outlook' on 27/5/2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/7.1.9%20Sensitization%20-%20Constitution%20Values%2027%207%202022.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college celebrates / organizes national and international commemorative days, events and festivals.
- Celebrations on Commemorative Events 2020-2021 is an integral part of learning and building a strong cultural belief among students. The events and festivals organized at college are often celebrated with great pomp and gaiety. The college celebrates & organizes the birth anniversaries of national leaders and important Days.
- For the academic year 2020-2021, the Institution celebrated the significant days like World Book Day (23/4/2021), World AIDS Vaccine Day (May 18, 2021), Food Safety Day, Yoga Day, National Science Day, World Environment Day, Teachers Day, Women's Day etc..
- The regional festivals like 'Pongal' and 'Saraswathi Pooja' were celebrated by the students, the teachers and the administrative staff of the college.
- Martyrs day was celebrated on Jan 30, 2021 honouring the father of our nation and the faculty members took the Oath.
- National days like Independence and Republic Day were celebrated by the faculty members.
- The college strongly believes in that Women's Education will definitely enrich, enhance, enlighten and empower the quality and Status of Women towards emancipation and to become a responsible citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title

ICT - 52 Online Programmes for Students and faculty

Duration

Since 2020

Objectives

To enable the faculty and the students to make use of ICT in their teaching learning practices and to conduct online knowledge enrichment programmes

The Context

to update, upgrade our students and the faculty members to access ICT for learning & teaching

The Practice

These practices certainly enhanced the development of skillsof our students, improved their theoretical & practical knowledge and also helped them to become good citizens of India

Evidence of Success

These programmes have helped our faculty members and students to get rid of technophobia.

Problems Encountered

Problem of technophobia

Net connectivity

Title

Conduct of Seven Audits

Duration

Since 2018-2019

Objectives

To ensure transparency and objectivity in administering the college and associate bodies

The Context

This practice will bring transparency in the financial accounts and ensure the students and faculty members that the fund is utilized in the common interest

The Practice

Several committees were formed in the college to conduct the audits.

Evidence of Success

These audits have streamlined the very process of maintaining accounts in a systematic manner

Problems Encountered

Counting the trees

Lack of technological devices

File Description	Documents
Best practices in the Institutional website	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/7.2.1%20Best%20Practice%20One%20-%2052%20Online%20Programmes_compressed.pdf
Any other relevant information	https://mvmwgacdgl.ac.in/admin/file_manager/source/IQAC/AQAR%202021-2022/7.2.1%20Best%20Practices%20%20-%20Conduct%20of%207%20Audits%20%2029%207%202022_compressed.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Students' Academic Performances

- The results of the examinations both internal and external are always a positive vibes for the institutional growth. The students both UG and PG excel in their academic performance and academic related activities.
- The results of the semester examinations especially PG holds 100% and UG not less than 95% every year. Out of 13 departments, 12 departments produce 100% results in all the semesters.
- The students also show their distinctiveness in academics by getting university ranks.
- The academic toppers are recognized and awarded in the college Annual day celebrations.
- The college has seven endowments namely Chellammal Trust, Kasturi Durai Trust, Sundarapappa Muralidharan Trust, Late.Prof.M.Natarajan Trust, Manonmani Sivaraj Trust, S.Chitravadivu Endowment Fund and Amutha Athimoolam Endowment Fund which honour the achievers and the toppers in the academics every year.
- Rani Mangammal scholarship is being given by Mother Teresa Women's University, Kodaikanal for the outstanding students who excel in their major papers every semester.
- The top scorers and achievers are given priority and considered to work in their respective departments as a temporary lecturer, as per Govt. norms.
- The faculty members provide optimal existing academic

resources, primary and secondary sources and play a pivotal role in bringing out the academic excellence of the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC plan of Action 2021-2022

Each department will organize a series of programmes on themselves.

Each department will organize a series of programmes in collaboration with IQAC

- Kinds of programmes planned : Webinars, Seminars, Conferences, workshops, Self-employment programmes, Counseling for competitive exams, Faculty Development Programmes,
- Concepts / Areas of programmes : Gender Equity, Traditional tamil culture and arts, eye awareness, EBSB, research methodology, life skills for differently abled, communicative English, cyber crime, constitutional values, GST, sports, elections, AIDS awareness, ICT Skills
- Publication of research articles in journals and publication of edited volume of research papers of students
- Extension activities by all the departments, educational tours, industrial visits
- Environmental promotional activities - tree planting
- Conduct of exhibitions and Field visits, internship programmes
- Quiz Competitions, intercollegiate cultural competitions, intercollegiate competitions,
- Celebration of important days
- Submission of research grant proposals
- Conduct of PTA Meets
- Collaborative activities for teaching, learning and research
- MoUs with other institutions
- Conduct of Alumni Meets

- Sports and cultural activities / competitions organised at the institution
- E-content to be developed by teachers
- Incubation centre and start-ups incubated on campus
- Certificate/ Diploma Courses
- Value-added courses imparting transferable and life skills
- Industry-Academia Innovative Practices
- Placement promotional activities
- Research Colloquium