



Criterion : VI – Governance, Leadership and Management
 Metric : 6.3 – Faculty Empowerment Strategies
 Year : 2018 - 2023



6.3.1 – Welfare Measures of Visually Physically Challenged

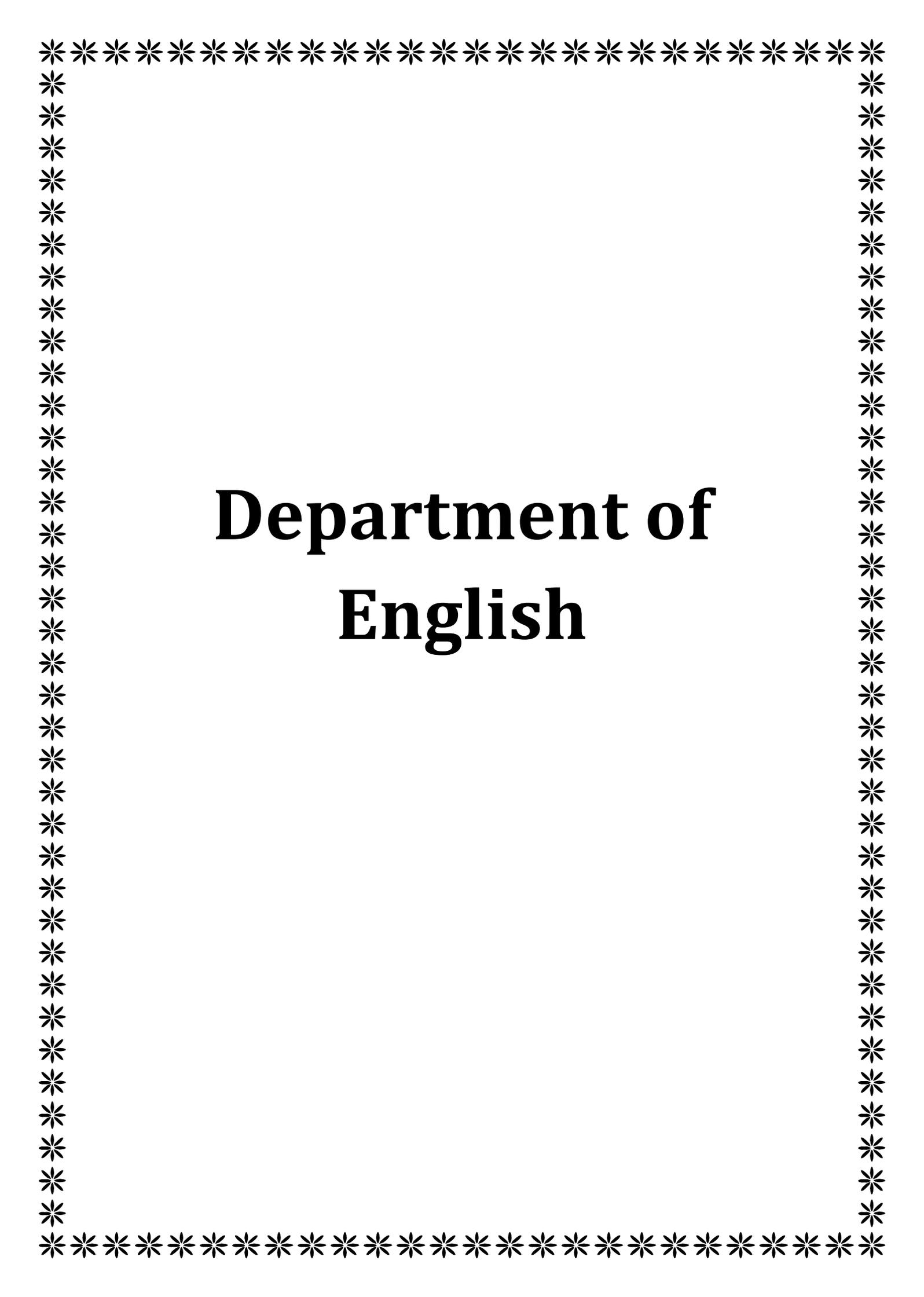
S. No.	Department	Name of the Faculty	Designation
1	English	Dr. P. Hemalatha	Assistant Professor
2	History	Dr. T. Saravanan	Assistant Professor

D. Lakshmi
PRINCIPAL
 Principal
 M.V. Muthiah Govt.
 Arts College (W)
 Dindigul - 1.

**The institution has Effective
Welfare Measures and Performance
Appraisal System for teaching and
non-teaching staff**

Visually/Physically Challenged

- **Department of English**
- **Department of History**

A decorative border of small asterisks surrounds the text. The border is composed of a top row, a bottom row, and two vertical columns on the left and right sides, all made of small, black, eight-pointed asterisks.

Department of English



Accts: Dy No. 554
2016-17
12/12/16

UNIVERSITY GRANTS COMMISSION-SOUTH EASTERN REGIONAL OFFICE
A.P.S.F.C. Building (4th Floor), 5-9-194, P.B. No.152, Chirag-All-Lane,
HYDERABAD- 500 001

No: F. 4-07/09 (VHID/UGC-SERO) (GEN)

Dated : December, 2016

The Accounts Officer
South Eastern Regional Office
University Grants Commission
Hyderabad – 500 001

LINKNO: 84 TNMK038

Sub: Release of Grants-In-aid FOR the year 2015-2016 under Non – Plan- Facilities for differently abled person (Visually handicapped Teachers working in aided /Govt. colleges)

Sir/Madam,

I am directed to convey the sanction of the Commission for the payment of Rs.36000/- as "Reimbursement" for the financial year 2015-16 to The Principal, M.V.M.GOV'T ARTS COLLEGE (W) DINDIGUL, DINDIGUL - 624001 towards the Reader's Allowance in respect of Ms. HEMALATHA.P working in the Department of ENGLISH at the said college as per the following terms and conditions.

1. The grant should be used for spending only on the following items:
 - a) Payment to Reader (Shall not exceed Rs.100/- per hour-since enhanced w.e.f. 01/07/2011)
 - b) Purchase of Braille Books/Materials
 - c) Purchase of Recorded materials
 - d) Any other related/required materials/equipment for research, teaching & learning

The grant for the financial year 2015-16 will be released on reimbursement basis only on the submission of SOE, U.C and Readers Receipt for the particular year.

2. The sanctioned amount is debit to the Head of Account 31-GIA-GDA(02)-3(A)2202.03.102.02.01 (General) and is valid for payment during the financial year 2016-2017.
2. The amount of the grant shall be drawn by the Account Officer, SERO, UGC, Hyderabad (Drawing and Disbursing Officer), University Grants Commission on the Grants-in-aid bill and shall be disbursed to and credited to the Principal, M.V.M.GOV'T ARTS COLLEGE (W) DINDIGUL 624001 by Electronic Mode through PFMS Portal at the following details:
(a) Name & Address of Account Holder: The Principal, M.V.M.GOV'T ARTS COLLEGE (W) DINDIGUL 624001
(b) Account No: 10832668660
(c) Name & Address of Bank Branch: M.V.M.GOV'T ARTS COLLEGE (W) DINDIGUL (d) IFSC Code: SBIN000835
3. The Grant is subject to the Adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the College and other documents duly signed by all concerned.. The utilization certificate to the effect that "the grant has been utilized for the purpose for which it has been sanctioned" shall be furnished to the University Grants Commission as early as possible after the close of the current financial year. Balance grant, if any will be released only on receipt of audited UC and Statement of Expenditure etc., signed by Chartered Accountant for the whole amount spent by the Teacher
4. The college shall reimburse the amount to the Visually Handicapped Teachers on receipt of actual bills duly countersigned by the teacher for the purchase of books & recorded materials and on production of receipt from the Reader for the actual amount received by him/her for Reading for the period from April to March of the particular financial year for which the grant is being released. If there is no expenditure during the said year then this amount may be treated as "on account" grant for the next year and the same be intimated to this office.
5. The grant should not be used for Self-Financing/Unaided Teachers. In case the teacher is retired/transferred, the same amount should be sent back immediately to this office so as to avoid penal interest.
6. The College shall maintain proper accounts of the expenditure for the Grants, which shall be utilized, only on approved items of expenditure.

7. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the Grant was given, without proper sanction of the University Grants Commission and should, at any time the College ceased to function, such assets shall revert to the University Grants Commission.
8. The University/College/Institute shall maintain a Register of Assets acquired wholly or substantially out of the Grants in the prescribed form.
9. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-Utilization/part utilization, or miss-utilization of grants sanctioned by the Commission for the purpose for which these were approved and in accordance with the terms and conditions of the approval or does not furnish the required documents or is disaffiliated from the University the entire amount paid by the Commission shall be refunded by the College with simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Government of India will be charged.
10. It may be noted that the accounts of the grant-in-aid institution shall be subject to inspection by Officers of the SERO, UGC, Hyderabad.
11. The interest earned by the University/ College/Institute on this grants in aid shall be treated as additional grant and may be shown in the U.C./Statement of expenditure to be furnished by grantee institution.
12. The University/College/Institute shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation of posts for Scheduled Castes/Scheduled Tribes/OBC/PH/etc.,
13. The University/College shall fully implement to Official Language Policy of Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official purposes of the Union) Rules, 1978 etc
14. The sanction issues in exercise of the delegation of powers vide Commission Office Order No: 130/2013 dated May 28,2013.
15. The funds to the extent are available under the Scheme.
16. **The University / College / Institution is registered / mapped with PFMS**

Yours faithfully,

(G.Srinivas)
Joint Secretary

Copy forwarded for information and necessary action to:

1. The Principal
M.V.M.GOV'T ARTS COLLEGE (W)
DINDIGUL
DINDIGUL 624001

He/She is requested to abide by these instructions/guidelines of sanction order.

2. MsHEMALATHA.P, Dept. ENGLISH
M.V.M.GOV'T ARTS COLLEGE (W)
DINDIGUL, DINDIGUL - 624001

3. The Principal Accountant General, TAMIL NADU State

GAR- 15

The sanctioned grant of **Rs.36000** has been transferred to your college Account as mentioned at the Point No.2 Of this Sanction order by **e-payment through PFMS portal** vide Transaction No.....
Date.....You are requested to acknowledge the receipt of the above amount in your account by sending back the enclosed stamped receipt within 7 days.

(R.Rayappa)
Accounts Officer



UNIVERSITY GRANTS COMMISSION-SOUTH EASTERN REGIONAL OFFICE
A.P.S.F.C. Building (4th Floor) 5-9-194, P.B. No.152, Chirag-Alli Lane
HYDERABAD- 500 001,
Ph:040-23204735 Fax: 2320473 4

F.4-07/09(VHID/UGC/SERO)

8th September, 2016

Link No.84

THE PRINCIPAL
M.V.M.GOV'T ARTS COLLEGE (W)
DINDIGUL
DINDIGUL-624001

Sub: - Want of details for the release of admissible Reader Allowance to the Visually Challenged Teachers working in the colleges- Reg.

Sir/Madam,

This has reference to the claim of Ms HEMALATHA.P, Dept. ENGLISH for the release of admissible Readers Allowance for the financial year 2015-16. To enable this office to reimburse the admissible grant to the teacher candidate through PFMS you are requested to furnish the following required details immediately on receipt of this letter but not later than 20.09.2016:

S.No	Name of the teacher candidate	Department	Date of retirement of the teacher	Category
				(Gen/SC/ST)

Yours faithfully,

(Dr.G.Srinivas)
Joint Secretary

Copy to:

Ms HEMALATHA.P
Dept. ENGLISH
M.V.M.GOV'T ARTS COLLEGE (W)
DINDIGUL
DINDIGUL-624001

(Dr.G.Srinivas)
Joint Secretary

08/09/16

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From

Ms.P.Hemalatha
Assistant Professor
Department of English
M.V.Muthiah Government Arts College(w)
Dindigul.
Tamil Nadu

To

The Joint Secretary
University Grants Commission
South Eastern Regional Office
APSFC Building 4th floor
5-9-194, P.B.No.152, Chirag Ali Lane
Hydrebad-500001.

Sir,

Sub: Submission of the bills for the year 2021-2022 and requisition for further grant-reg.

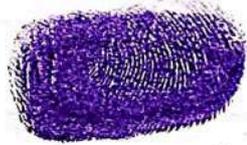
Herewith I have enclosed the bills for Rs.36,000 (Thirty six thousand only) for the year (2021-2022) and the service certificate for your kind perusal. I would be grateful if you continue to grant me the fund for this year also.

Thanking you

Place: DINDIGUL

Date: 31.03.2022

Yours Sincerely



LTI of P.Hemalatha

Encl.

- 1.Letter from the Principal.
- 2.Audited utilization certificate.
- 3.Audited statement of Expenditure with copies of voucher.
- 4.Working Certificate.

From

The Principal
M.V.Muthiah Government Arts College(w)
Dindigul.
Tamil Nadu.

To

The Joint Secretary
University Grants Commission
South Eastern Regional Office
APSFC Building 4th floor
5-9-194, P.B.No.152, Chirag Ali Lane
Hydrebad-500001.

Sir,

Sub: Submission of Audited UC & Statement of Expenditure of Ms.P.Hemalatha, Assistant Professor, Department of English-Reader's Allowance under Non-Plan Facilities for differently abled person (Visually Handicapped)-Reg.

Ref: Letter No. F.4-07/09 (VHID/UGC-SERO), Link No, 84, dated February 2015.

With reference to the letter cited above, I forward the vouchers submitted by Ms.P.Hemalatha, (Visually Challenged), Assistant professor for the claim of Rs.36,000 (Rupees thirty thousand only) towards the readers allowance for the year 2021-2022.

Thanking you

Place:

Date:

Encl.

1.Audited utilization certificate.

2.Audited statement of Expenditure with copies of voucher.

3.Working Certificate.

D. Lakshmi 30/5/22
Principal
Yours Sincerely
M.V.Muthiah Govt. Arts College for Women,
Dindigul - 624 001.

30/5/22

FACILITIES FOR DIFFERENTLY ABLED PERSON UNDER NON-PLAN
STATEMENT OF EXPENDITURE-RS-36,000

VOUCHER	PERIOD	DESCRIPTION	AMOUNT (RS)
1	APRIL 2021 To MARCH 2022	REMUNERATIONS FOR READERS RS.3000 Per Month	36,000
TOTAL			36,000

B.S. VCS
Principal 9/14/22

M.V.Muthiah Govt. Arts College for Women:
Signature of the Principal
Dindigul-621001

(With Seal and Date)

J. Sathiyavani

Signature of Chartered Accountant

(With Seal and Date)



AUDITED UTILIZATION CERTIFICATE

This is certified that an amount of Rs.36,000/- (Rupees Thirty Six Thousand only) has been utilized by Ms.P.Hemalatha, Assistant Professor, Department of English, M.V.Muthiah Government Arts College(w), Dindigul, for Reader's Allowance for the year 2021-2022.

Principal
Principal
M.V.Muthiah Govt. Arts College for Women,
Dindigul - 624 001.

(With Seal and Date)

[Signature]
Signature of Chartered Accountant

(With Seal and Date)



M.V.MUTHIAH GOVERNMENT ARTS COLLEGE (W)

(Reaccredited with 'A' Grade by NAAC)

Dindigul-624001

SERVICE CERTIFICATE

This is to certify that Ms.P.Hemalatha, (Visually Challenged) is working as an Assistant Professor in the Department of English in M.V.Muthiah Government Arts College (W) Dindigul-624001 from 26.12.2007 to till date. Her date of retirement is 30.09.2033.

Dr. NCHV
Principal 9/4/22
M.V.Muthiah Govt. Arts College for Women,
Dindigul - 624 001.
Dr. NCHV
9/04/2022

VOUCHER

Received from Ms.P.Hemalatha Assistant professor of English, M.V.Muthiah Govt. Arts College for Women, Dindigul, a sum of Rs.36000 (Rupees Thirty six Thousand only) for assisting her to read text books for 30 hours per month at the rate of Rs.100/-per months.(April 2021 to March 2022.

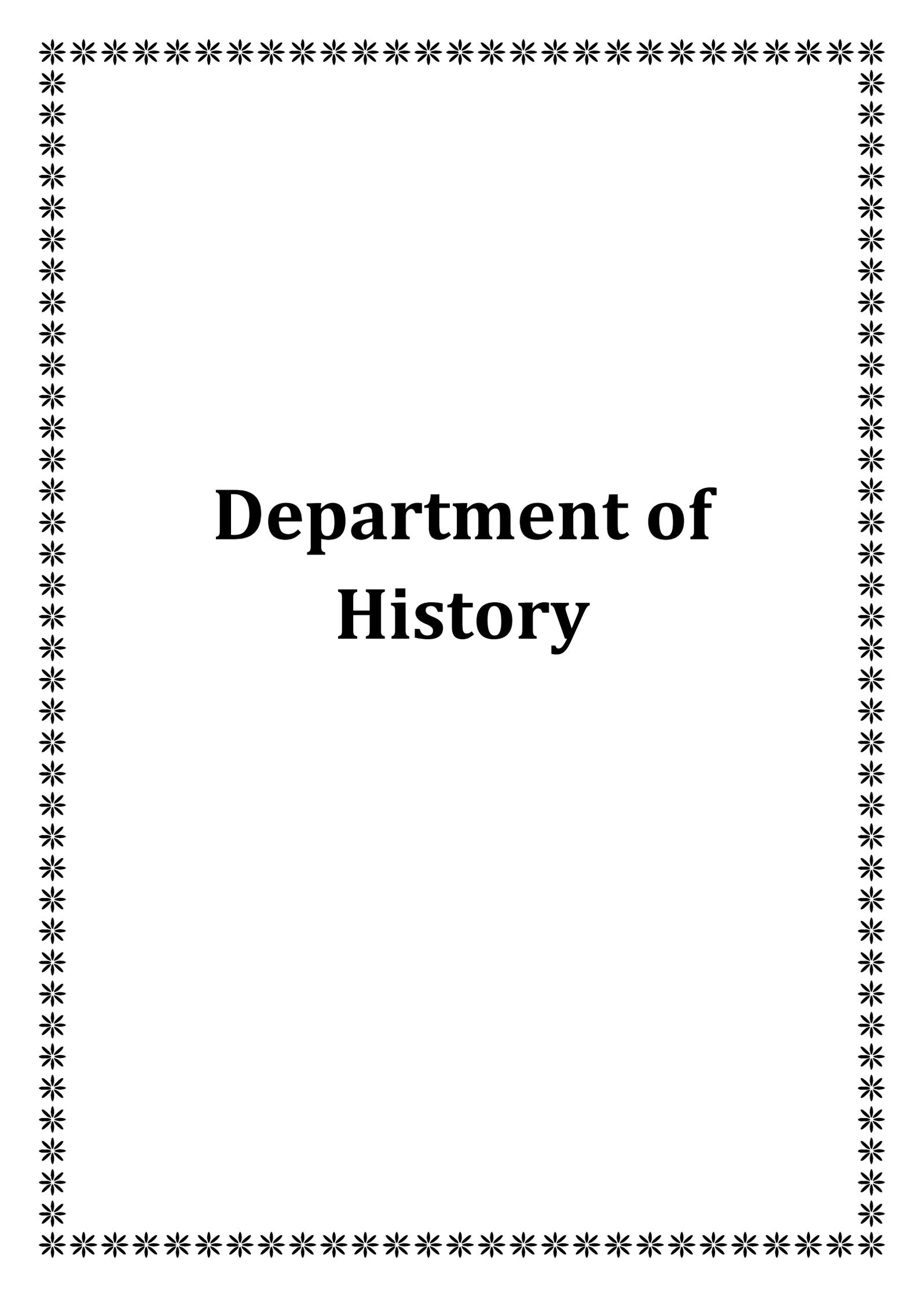
P. Radha

No: 17 Thiru Nagar
Nagal Nagar
Dindigul.

This is certified that sum of Rs.36000/- (Rupees Thirty six Thousand only) was paid by me



LTI of P.Hemalatha
Assistant professor of English,
M.V.Muthiah Govt. Arts College for Women,
Dindigul,



Department of History

மதுரை மண்டல கல்லூரிக் கல்வி இணை இயக்குநர் அவர்களின் செயல்முறைகள்
பிறப்பிடம் முனைவர் (திரு) பி.பொன்முத்தையாசாமிநாயகம், எம்.எஸ.சி.எம். பி.ல. பி.எ.டி.
ப.மு.எண்:10967/அ/7/2021 நாள்: 07.06.2022.

பொருள்: மாற்றுத்திறனாளிகள் ஊர்திப்படி - திண்டுக்கல், எம்.வி.முத்தையா அரசினர் மகளிர் கலைக் கல்லூரியின் வரலாற்றுத்துறை உதவிப்பேராசிரியர் திரு.த.சரவணன் என்பாருக்கு மாற்றுத்திறனாளிகளான ஊர்திப்படி பெற்று வழங்கிட அனுமதி வழங்குதல் - தொடர்பாக.

பார்வை: 1. அரசாணை நிலை எண் 307 நிதி (மனதீயக் குறை)த்துறை நாள்:13.10.2017.
2. சென்னை-6 கல்லூரிக் கல்வி இயக்குநர் அவர்களின் செயல்முறைகள் ப.மு.எண்: 64242/என்3/2010, நாள்:11.03.2011.
3. சென்னை-6, கல்லூரிக் கல்வி இயக்குநர்(சா.மு.பொ) அவர்களின் செயல்முறைகள் ந.க.எண்: 2522/என்3/2016, நாள்: 28.01.2016
4. திண்டுக்கல், எம்.வி.முத்தையா அரசினர் மகளிர் கலைக் கல்லூரி முதல்வரின் கடிதம் ந.க.எண்:768/அ/2021, நாள்:13.10.2021 மற்றும் (07.04.2022 இணைப்பு மற்றும் 04.10.2021 நாளிட்ட தனியரது விண்ணப்பம்.

பார்வை(4)ல் காணும் விண்ணப்பத்தில் விண்ணப்பதாரர் தெரிவித்துள்ள வரங்கள், முதல்வரின் பரிந்துரை மற்றும் ஆவணங்கள் அடிப்படையில் திண்டுக்கல், எம்.வி.முத்தையா அரசினர் மகளிர் கலைக் கல்லூரியில் பணியாற்றும் வரலாற்றுத்துறை, உதவிப்பேராசிரியர் திரு.த.சரவணன் என்பாருக்கு பார்வை(1)-ல் காணும் அரசாணையின்படி 20.07.2021 முற்பகல் முதல் மாதம் ரூ.2500/- மட்டும் மாற்றுத்திறனாளிகளான ஊர்திப்படி பெற்று வழங்கிட பார்வை (2) மற்றும் (3)-ல் காணும் செயல்முறைகளில் வழங்கப்பட்ட அதிகாரத்தின்படி அனுமதி வழங்கப்படுகிறது. விண்ணப்பதாரருக்கு ஊர்திப்படி வழங்கும் தகுதியுள்ள வருகைப் பதிவு நாட்கள் மற்றும் தனியருக்கு வழங்கப்படும் மேற்காண் ஊர்திப்படி இதுவரை பெற்று வழங்கப்படவில்லை என்பதையும் கல்லூரி முதல்வர் உறுதி செய்து கொள்ள வேண்டும்.

பார்வை(2)ல் காணும் செயல்முறைகளில் கல்லூரிக் கல்வி இயக்குநர் ஏற்கனவே தெரிவித்துள்ளவாறு மாற்றுத் திறனாளிகளுக்கு தற்செயல் விடுப்பு தவிர்ந்த பிறவிடுப்புக் காலம், அனுபவிக்கும் கோடை விடுமுறை காலம், பணியேற்பிடைக் காலம் மற்றும் தற்காலிக பணிநீக்கக் காலம் ஆகிய காலத்திற்கு ஊர்திப்படி பெற்று வழங்கக்கூடாதென்ற நிபந்தனைக்குட்பட்டு கல்லூரி முதல்வர்க்கு இவ்வனுமதி ஆணை வழங்கப்படுகிறது.

இவ்வூர்திப்படி பெற தனியர் தகுதியில்லை என உள்/துறை/ மாநிலக்கணக்காயரின் தணிக்கையில் கண்டறியப்பட்டால், அத்தொகை தனியரிடமிருந்து திரும்ப வசூல் செய்து அரசுக் கணக்கில் செலுத்துவது கல்லூரி முதல்வரது பொறுப்பாகும்.

இவ்வனுமதி ஆணை வழங்கியதற்கான பதிவை சார்ந்த பணியாளரின் பணிப்பதிவேட்டில் பதிவு செய்திடவும் முதல்வருக்குத் தெரிவிக்கப்படுகிறது.

கல்லூரிக் கல்வி இணை இயக்குநர்,
மதுரை மண்டலம், மதுரை

பெற்றநர்:

திரு.த.சரவணன்,
உதவிப்பேராசிரியர், வரலாற்றுத்துறை,
எம்.வி.முத்தையா அரசினர் மகளிர் கலைக் கல்லூரி,
திண்டுக்கல்.

-முதல்வர் வழியாக

நகல்:

- 1) முதல்வர்,
எம்.வி.முத்தையா அரசினர் மகளிர் கலைக் கல்லூரி,
திண்டுக்கல்.
- 2) உபரி - 1.