



M.V.MUTHIAH GOVERNMENT ARTS COLLEGE FOR WOMEN  
(Affiliated to Mother Teresa Women's University, Kodaikanal)  
Re-accredited with 'A' Grade by NAAC  
DINDIGUL – 624 001, TAMILNADU

E-mail : [principal@mvmwgacdgl.ac.in](mailto:principal@mvmwgacdgl.ac.in)  
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[mvmwdindigul@gmail.com](mailto:mvmwdindigul@gmail.com)  
Tel : 0451 – 2460120

**Dr. D. Lakshmi, M.Sc. M.Phil., Ph.D.**  
**Principal**

**POLICY DOCUMENT ON CARE SYSTEM  
(CONTRIBUTORY ACTIVITIES FOR RELIEF AND EXCEL)**

**Objectives:**

1. Care system ensures teachers role on students' needs, preferences, interests, desires, and feelings
2. Teachers should take care about their students, give attention to their physical health and mental health.
3. Teachers should support their students' by possible **MONETARY SUPPORT** and encourage them to perform and drive towards their destination.
4. They can extend their possible degree of care to support their wards by medicines, clothes, food and stationary items.
5. Teachers can help them in contributing tuition fee ,examination fee and condo nation fee
6. If any student health is affected and stumble in managing MONETORY issues, they are supported by voluntary teachers.
7. If any unexpected accident or health problem arises towards parent or their siblings, support in the form of blood transfusion, arranging ambulance for them or can provide moral support to them.
8. Care can also be provided d to temporary non-teaching staff by contributing Diwali bonus by faculties.
9. Non-teaching staff can also be supported by providing clothes and medicines by voluntary teachers.
10. Care system gives the sharing of joy and ethics of teacher as roll model for wards and other employee

*D. Lakshmi*

**PRINCIPAL**

**PRINCIPAL**  
**M.V.Muthiah Govt**  
**Arts College for Women,**  
**Dindigul - 624 001. Tamil Nadu**

**M.V. MUTHIAH GOVT ARTS COLLEGE FOR WOMEN, DINDIGUL – 624 001.**

**CARE SYSTEMS**

**CONTRIBUTORY ACTIVITIES FOR RELIEF AND EXCEL**

**For Students and PTA Employees**

The objective of the CARE (**Contributory Activities for Relief and Excel**) is to create a very conducive environment for the staff and students, to have a concern for the needy students, to conduct Bridge courses for fresher, to conduct remedial classes for slow learners and concern over Temporary teaching and non-teaching PTA (Parents Teachers Association) staff.

Mostly the students from Rural based, economically backward and downtrodden areas are benefitted every year. Both **moral** and **financial assistance** have been provided to the students when they need the same.

**CONTRIBUTION OF PTA:**

Both teaching and non-teaching staff members are appointed temporarily under **Parent Teachers Association (PTA) Funds** so as to manage and fill the insufficient regular faculty strength. Every year not less than 45 PTA staff members are working with monthly salaries. The **festival bonus** is given to the temporary non- teaching staff with the contribution of regular faculties. The festival advance amount is given to the PTA staff at the time of Deepawali, on demand.

**1. Financial Assistance and care to the Students in need:**

The college has its own uniqueness in the context of providing higher education to women. In the University Curriculum, the SBE, NME and research projects have been included in order to improve the knowledge and entrepreneurial skills of the students. The willing staff members are extending their financial support to the students

- a) for pursuing their UG programme
- b) for pursuing their PG Degree or
- c) For completing their PG project

- d) For health ailments
- e) For medical emergency
- f) For transport facility
- g) For providing food and dress
- h) Care for Blood transfusion
- i) Care of visually challenged and disabled.

## **2. Care for Fresher:**

The Staff members prepare the semester wise lesson plan to decide in advance what they going to teach in the subsequent weeks. Since the students enter into the college from rural sector, a **one week Bridge course** programme is conducted for the fresher every year to improve their language skills and let them get acquainted with co- curricular and extra-curricular activities which are encouraged beyond their curriculum based studies.

## **3. Care for improving their entrepreneurial skills**

The **Career Guidance and Placement cell** is helping them to get guidance for higher studies and placements. The college adopts a number of innovative programmes and healthy practices for students to thrive in multidisciplinary activities. The students can represent their grievances through grievance redressal cell, and they can drop their grievance letter into the 'Grievance Box' kept in front of Principal's room.

In the recent years, the government has implemented job-oriented syllabi in the curriculum which includes **Naan Mudhalvan, RUSA and TNPSC coaching classes** for motivating the students to thrive well in their academic pursuits. The fund sanctioned by the **TANSCH** is utilized for conducting various soft skills training programme for final year students.

Because of the limited Fund allocation for Government colleges, the required additional fund is generated in the **Parent Teachers Association (PTA)** with the contribution of parents and Teachers and also by the contribution of Alumni of this college towards **Old Students Association (OSA)**. The basic needs of the college are fulfilled by PTA and OSA. The teaching and non-teaching staff members including day and night watchmen, sweepers and scavengers are appointed under PTA Fund and the infrastructure of the college is strengthened with the aid of OSA fund.



Economically backward and slow learners are identified and their welfare is taken care of. The volunteered staff provides the financial assistance to the students, who are not able to pay exam fee / tuition fee / hostel fee. The individual care and attention is given to those students who are under medical treatment and who face unexpected incidences in their day-to-day activities.

### Staff contribution to Students – providing Books and Subject material



### PTA Meeting – For Teaching PTA Staff



### PTA – Meeting For Parents and Teachers



**Deewali Bonus - Regular staff contribution to PTA- Non- Teaching-**






## VOLUNTARY STAFF CONTRIBUTION TO STUDENTS


CARE SYSTEM- DECLARATION FORM						
MV Muthiah Government Arts College for Women, Dindigul – 624 001						
ACADEMIC YEAR						
Department: <i>Computer Science</i>						
Name of the Teacher: <i>Mrs. J. Sukanya</i>						
Designation: <i>Assistant professor</i>						
S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment	<i>S. RANJITHA</i>	<i>22326ERD28</i>	<i>MARCH 2022</i>	<i>1</i>	<i>27,000</i>
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

  
**Signature of the Staff**  
*Mrs. J. Sukanya M. Sc., M. Phil.*  
 Assistant Professor  
 Department of Computer Science  
 M.V.Muthiah Govt Arts College for Women  
 Dindigul - 624 001.

CARE SYSTEM- DECLARATION FORM						
MV Muthiah Government Arts College for Women, Dindigul – 624 001						
ACADEMIC YEAR <i>2022 - 2023</i>						
Department: <i>Computer Science</i>						
Name of the Teacher: <i>Mrs. J. Sukanya</i>						
Designation: <i>ASSISTANT PROFESSOR</i>						
S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	<i>Admission Fee</i> If any other than the list	<i>B. Rameshwar</i> <i>Nagalakshmi</i>	<i>223PCA 009</i> <i>223PCA 010</i>	<i>August</i> <i>2022</i>	<i>2</i>	<i>5000/-</i>
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

  
**Signature of the Staff**  
*Mrs. J. Sukanya M. Sc., M. Phil.*  
 Assistant Professor  
 Department of Computer Science  
 M.V.Muthiah Govt Arts College for Women  
 Dindigul - 624 001.

## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001

ACADEMIC YEAR 2020 – 2021

Department: Computer Science

Name of the Teacher: J. Sukanya

Designation: ASSISTANT PROFESSOR

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	Admission Fee If any other than the list	S. Nandhini	2030CA001	2020	2450/-	
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

*J. Sukanya*  
 Signature of the Staff, Ph.D.,  
 Assistant Professor  
 Department of Computer Science  
 M.V.Muthiah Govt Arts College for Women  
 Dindigul - 624 001.

## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001

ACADEMIC YEAR 2019 – 2020

Department: Computer Science

Name of the Teacher: J. Sukanya

Designation: Assistant professor

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	PCCAA Admission Fee If any other than the list	S. NagaJothi	1930CA007	2019	1	2000/-
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

*J. Sukanya*  
 Signature of the Staff, Ph.D.,  
 Assistant Professor  
 Department of Computer Science  
 M.V.Muthiah Govt Arts College for Women  
 Dindigul - 624 001.

## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001  
ACADEMIC YEAR

Department: *Computer Science*  
Name of the Teacher: *Dr. A. shantha sheda*  
Designation: *Assistant Professor*

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment	<i>S. Ranjitha</i>	<i>22326ER028</i>	<i>2022</i>	<i>1</i>	<i>5000.00</i>
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

*[Signature]*  
Dr. A. Shantha Sheela MCA, M.Phil, Ph.D.  
Signature of the Staff  
Department of Computer Science  
MV Muthiah Govt. Arts College for Women

## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001  
ACADEMIC YEAR - *2022-23*

Department: *Computer Science*  
Name of the Teacher: *Dr. S. Rajathi*  
Designation: *Assistant Professor*

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam	<i>A. Rajarani</i>	<i>21326ER070</i>	<i>2022</i>	<i>1</i>	<i>4500</i>
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

*[Signature]*  
Dr. S. RAJATHI MCA, M.Phil, Ph.D.  
Signature of the Staff  
Assistant Professor  
Department of Computer Science  
MV Muthiah Govt. Arts College For Women



## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001  
ACADEMIC YEAR – 2020-21


Department: Computer Science

Name of the Teacher: Dr. S. Rajathi

Designation: Assistant Professor

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam	A. Rajeswari	21326ER070	2021	1	4500
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

  
Dr. S. RAJATHI, M.A., M.Phil., M.Ed.  
Assistant Professor  
Department of Computer Science  
M.V. Muthiah Govt. Arts College For Women

## CARE SYSTEM- DECLARATION FORM

M.V.MUTHIAH GOVT ARTS COLLEGE FOR WOMEN, DINDIGUL-624001

Academic year


Department: Geography

Name of the Teacher: Dr. C. Florence Annal

Designation: Associate Professor

S. N O	Types of Contribution	Name of the students	Register Number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring meals					
2	Sponsoring dress					
3	Remitting Fee for The Exam	R. Maheswari S. Rajalakshmi	18327ER016 20327ER021	2019-2020 2020-2021	1 1	1250 1200
4	Financial Aid for purchasing Books/ Project print and Bind	M. Ramya D. Manjula Devi	184327ER011 204327ER006	2019-2020 2020-2021	1 1	2000 1500
5	Financial Aid for treatment					
6	Financial Aid for economically backward students					
7	Arranging vehicle with Financial Aid at the time of emergency to go hospital					
8	If any other than the list					
Total no of beneficiaries					4	

I certify that the above said information provided is true and correct to the best of my Knowledge.

  
Dr. C. FLORENCE ANNAL  
Asst. Prof. of Geography  
M.V.M. Govt. Arts College(W).  
Dindigul - 1.

**CARE SYSTEM- DECLARATION FORM****M.V.MUTHIAH GOVT ARTS COLLEGE FOR WOMEN, DINDIGUL-624001****Academic year**

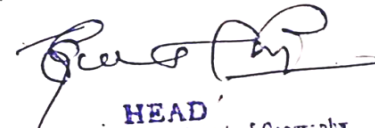
Department: Geography

Name of the Teacher: Dr. J.Thenmozhi

Designation: Associate Professor &amp; Head of the Department

S. N O	Types of Contribution	Name of the students	Register Number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring meals	B.Divya	17327ER004	2018-2019	1	1000
2	Sponsoring dress	-	-	-	-	-
3	Remitting Fee for The Exam	B.Buvaneshwari K.Abitha M.Manohari	19327TR003 17327TR002 21327ER018	2019-2020 2019-2020 2021-2022	1 1 1	1250 1350 1250
4	Financial Aid for purchasing Books/ Project print and Bind	S.Saranya D.Manjula Devi	194327ER015 204327ER006	2020-2021 2021-2022	1 1	2000 2000
5	Financial Aid for treatment	-	-	-	-	-
6	Financial Aid for economically backward students	-	-	-	-	-
7	Arranging vehicle with Financial Aid at the time of emergency to go hospital	-	-	-	-	-
8	If any other than the list	-	-	-	-	-
	Total no of beneficiaries				6	

I certify that the above said information provided is true and correct to the best of my Knowledge.

  
**HEAD**  
 PG and Research Department of Geography  
 M.V.Muthiah Govt. Arts College (W)  
 Dindigul-624001.

**CARE SYSTEM- DECLARATION FORM**

MV Muthiah Government Arts College for Women, Dindigul – 624 001  
ACADEMIC YEAR

Department: CHEMISTRY  
Name of the Teacher: Dr. M. Dhanaletskmi  
Designation: Assistant Professor & Head.

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital	<u>K. Sharmila</u>	<u>21323 ERD28</u>	<u>2022</u> <u>02-02-22</u>	<u>1</u>	<u>Rs. 150/-</u>
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

M. Dhanaletskmi HEAD  
Signature of the ~~Department~~ **DEPARTMENT OF CHEMISTRY**  
**M.V. MUTHIAH GOVT ARTS**  
**COLLEGE FOR WOMEN**  
**DINDIGUL - 624 001**

**CARE SYSTEM- DECLARATION FORM**

M.V.MUTHIAH GOVERNMENT ARTS COLLEGE FOR WOMEN, DINDIGUL- 624001  
ACADEMIC YEAR

DEPARTMENT: **ECONOMICS**  
NAME OF THE TEACHER: **ALL STAFF IN THE DEPARTMENT**

S.NO	TYPE OF CONTRIBUTION	NAME OF THE STUDENT(S)	REG. NO	YEAR & DATE	NO. OF BENEFICIARIES	AMOUNT(Rs)
1	Sponsoring Meals	A.KALAI SELVI (EM – II SHIFT)	19317ER053	1.7.2019 to 24.10.2019	1	76days * Rs. 20 Rs.1,520
		V. VEERA NAGAMMAL (EM – I SHIFT)	19317ER043	1.7.2019 to 24.10.2019	1	76days * Rs. 20 Rs.1,520
2	Sponsoring dress	-	-	-	-	-
3	Remitting Fee for the Exam	-	-	-	-	-
4	Financial Aid for Purchasing Books/Project Print& Bind	-	-	-	-	-
5	Financial Aid for Treatment	M. BIRUNDHA ,( M.A)	164317ER003	24.08.2017	1	(staff contribution - Rs.5000) (Students contribution - Rs. 48,000) Total = Rs.53,000
6	Financial Aid to economically Backward Students	-	-	-	-	-
7	Arranging vehicle With Financial Aid at the time of Emergency To go to hospital	J. LAKSHMI PRABHA ( EM – I SHIFT)	18317ER019	23.10.2021	1	RS.700 (staff)
8	If any other the list	SAROJA TIFFIN SUPPLIER STAFF AND STUDENTS CO-OPERATIVE STORE	-	-	1	RS.12,000(8 staff)
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

V. Rajalakshmi  
SIGNATURE OF THE STAFF  
Head of the Department  
Department of **Economics**  
**M.V.Muthiah Government Arts College for Women**  
**Dindigul**



## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College For Women, Dindigul.

ACADEMIC YEAR - 2021-2022

Department: COLLEGE-PTA

Name of the Teacher: Amount contributed by all the Regular teaching faculties.

Designation:

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print & Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students / PTA- Non teaching staff.	College-PTA.	-	21.10.2022		24,000/-
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

*[Signature]*  
 21/10/2022  
 Signature of the Staff  
 (PTA Incharge)  
 PRESURE

## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul - 624 001  
ACADEMIC YEAR

Department: COMPUTER SCIENCE

Name of the Teacher: MS. P. MUTHAMIL SELVI

Designation: ASSISTANT PROFESSOR

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam	T. NANDHIYA	2143266016	2021	1	1400.00
4	Financial Aid for purchasing Books/ Project Print & Bind					
5	Financial Aid for treatment	S. RANJITHA	223266028	2022	1	5000.00
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

*[Signature]*  
 Signature of the Staff  
 DEPARTMENT OF COMPUTER SCIENCE  
 MV MUTHIAH GOVT. ARTS COLLEGE  
 DINDIGUL - 624 001

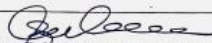
## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001  
ACADEMIC YEAR 2020-2021.

Department: Zoology  
Name of the Teacher: Dr. P. Sathya Bama  
Designation: Associate Prof & Head.

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam					
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students	Kimulke B	18338ER015	2020-2021	1	1500
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

  
Dr. P. SATHYABAMA M.Sc., M.Phil., Ph.D.,  
Associate Professor and Head  
Sign for Department of Zoology  
M.V.Muthiah Government Arts College(W)  
Dindigul - 624001, Tamilnadu.

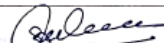
## CARE SYSTEM- DECLARATION FORM

MV Muthiah Government Arts College for Women, Dindigul – 624 001  
ACADEMIC YEAR 2022-2023

Department: Zoology  
Name of the Teacher: Dr. P. Sathya Bama  
Designation: Associate Professor and HOD

S. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficiaries	Amount (Rs)
1	Sponsoring Meals					
2	Sponsoring dress					
3	Remitting fee for the Exam	Marie Auxilio A	224338ER005	2022-2023	1	2000/-
4	Financial Aid for purchasing Books/ Project Print& Bind					
5	Financial Aid for treatment					
6	Financial Aid to economically backward Students					
7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
8	If any other than the list					
Total no of Beneficiaries						

I certify that the above said information provided is true and correct to the best of my knowledge.

  
Dr. P. SATHYABAMA M.Sc., M.Phil., Ph.D.,  
Associate Professor and Head  
Sign for Department of Zoology  
M.V.Muthiah Government Arts College(W)  
Dindigul - 624001, Tamilnadu.